

## CIP Meeting 27<sup>th</sup> August 2014

We were able to cover a lot of ground as only five of the zones were represented at the meeting and one of those left at lunchtime!

I've put my report into numbered form to make discussion easier:

1. PCAV is trying to arrange a State training clinic in NEZ later this year.
2. Clubs with over 20 riders must have at least one NCAS coach from next year so PCAV is expecting many more applicants for training. NCAS assessments are being held at Rosedale on 11<sup>th</sup> October, Dingley 15<sup>th</sup> November, Cobram 22<sup>nd</sup> November and WZ possibly 14<sup>th</sup> December There have been courses in every zone this year. **Kate is hoping NMZ can host two in 2015, preferably on a Saturday or a Friday night.**
3. Encourage the sharing of information about workshops and training courses to other zones so their people can attend, especially regarding higher certificates.
4. A points system is planned for DCIs to update their skills eg by attending/running workshops, courses, TAFE and other professional work etc. **(See 19)**
5. When recruiting newcomers to the DCI panel ask about their specialist areas as panels will become State panels and DCIs can go to other zones and share their skills there.
6. A \$100 rebate per rider is still available for new Level 1 NCIS instructors until May. This funding comes from a Dept of Sport & Recreation Victoria grant which reimburses the candidate on completion of their Level 1.
7. The first two Level 1 games coaches have been accredited – Patrick Dyson and Karen Lawson.
8. All coaches are being asked to become members of PCAV via an online 'booking' form. Please remind coaches to update their records and stay accredited. Coaches can do this now online – go to the PCAV website and click on the Coach Membership box on the rhs. This information is crucial for insurance purposes as well as information dissemination. Eventually members will update their own payments and fees using a similar process and renewal cards will then be posted automatically. This will apply to all coaches, adult supporters etc and people will be responsible for their own details although there will be an annual reminder. This facility should be in place by year-end.
9. Although free at the moment, a fee for coach membership has been suggested which will allow Level 1 coaches insurance cover 24/7 for teaching pony club riders and support coaching courses. This fee is to be discussed further at the next State Council meeting.
10. Regarding any 'unsuitable' applicants applying/updating, clubs were reminded that they don't have to accept any membership so long as they follow correct procedures

and they can suggest other clubs. Could DCIs please remind clubs of this during club visits.

11. Social media has been very successful at keeping people up to date with PCAV.
12. PCAV desperately needs high level examiners for B Cert and above, as well as improved consistency. An examiners' workshop and accreditation day will be held at PCAV Park perhaps in January when the indoor should be ready.
13. PCAV is trying to use the principal of running some events at one venue for three years in a row to fund that infrastructure before moving to another venue.
14. A new E cert manual and colouring book has been developed and an A cert worksheet revamp is in progress.
15. Level 2 is coming in 2017 with the next review of Level 1 which includes polocrosse and campdrafting.
16. The 2015 national championships will be held at Murray Bridge from 25-30 Sept. Details are on the website. A Victorian sub committee has been formed to coordinate clinics, uniforms etc. Riders are expected to pay their own costs and fundraise and apply for grants to help with finance. PCAV assists coaches and officials. Riders should start recording their performances – an example of the paperwork is tabled.
17. NZ won both sections of Speed to Safety and were awarded two portable xc jumps. The final at Moonee Valley was very successful and riders were presented to the Wakefield Club lunch women. The youngest rider was nine – Grade 5 riders may train but not compete and the rules are on the website. Racing Victoria is giving more support now as PC riders enter the industry and has posted a YouTube clip. The numbers of participants over the past three years has gone from 45 to 70 to 120 riders. Lisa Coffey from RV has joined the SMZ DCI panel.
18. There's been a good response to the Interpacific in Canada with at least six Victorian riders applying so far.
19. Kate is working on Role Descriptions for coaches doing club visits and drafting a new form. As mentioned in 3 above, these roles will become state-based. Visits might include Club Health checks (see website), admin checks (looking at records, WWCs, frequency of meetings, facilities (grounds and equipment), groups (numbers, conditions of horses, safety), Q&A with club officials and riders, coaches (train, mentor, sign workbooks), riders (sessions of specific subjects eg lungeing, grading, higher certificate work), officials (rally planning, certificate sessions, governance, meeting format and minutes, training (eg gear check, grounds' improvement).
20. Encourage clubs to share facilities at 'cluster' rallies whereby even three clubs can hold a rally together where one of the clubs has xc, camp or other specialist facilities for training.
21. Jenny Muir is available for sj course designer workshops.