

MINUTES OF THE NORTHERN METROPOLITAN ZONE OF PCAV Reg No: A15609C
13/06/18 AT RINGWOOD PONY CLUB

PRESENT: Jim Page(ZP), Linda Smith(ZR), Jan Dear(ZT), Alastair MacDonald(D/T), Tracy Hosier(Elt), Michelle Holland, Lani Hetherton(Hea), Jo McIlroy Smith, Nean Tahnall(Hur), Leilani Johnston Dickens(KG), Andrew McDowell(KL), Penny Langmead, Robwyn Langmead(LP), Nicole Witney(MtE), Cheryl Clack(Rin), Tania Vascon(StA), Di Harvey(Sev), Bruce Cooper(UY), Helen Simmons(Wye), Kim Ward(YG), Andrea Barton(Yar), Lauren Howes(ZES) & Robina Stevens(ZS)

APOLOGIES: Kate Taylor (ZVP), Phoebe Moore(NE), Jillian Brooks(L/M), Jayne Dilley (Wye), Jim Hurley(LM/Rin) & Rob Welch(ZCI)

MEETING OPENED: 8.10pm

Jim Page welcomed first time attendees Jo McIlroy Smith & Nean Tahnall

MINUTES OF PREVIOUS MEETING: Acceptance proposed Tania Vascon seconded Leilani Johnston Dickens Carried

MATTERS ARISING: None

CORRESPONDENCE:

Inward : Computer sashes
Colbrow First Aid

Invoice
Invoice

Outward : Distribution List
PCV
Mr & Mrs De Pury
Horseland Lilydale

May Minutes
Accident Reports
Letter of thanks
Letter of thanks

TREASURERS REPORT: Delivered by Jan Dear (Full copy of report as attachment)

Jan has yet to calculate the profit from the three Yeringberg events as we still have some invoices to come in. Jan estimates around \$15,000 profit for the three events.

Report accepted proposed Robina Stevens seconded Robwyn Langmead

ZONE REP REPORT: Delivered by Linda Smith (Full copy of report as attachment)

- **THT Yeringberg** Congratulation to Healesville the winners of the Lawlor Shield. Thank you to the clubs for their support and help, and to Jim Page for the work on the XC and to Paul Harris our score collector at our Yeringberg events.
- **Governance** Commencing in July PCV will send Roadshows around the State to explain the new structure and governance. Club executives are asked to attend the Roadshow as club secretaries will receive details of the new structure and any questions can be answered at these meetings. Robina will email all our clubs details of date & venue once this information has been received.

Linda Smith outlined the new structure and how the positions will be elected. Linda reminded the zone that she will be standing down from Zone Rep at the end of October.

- **New Concussion Policy** PCA May newsletter has full details of the policy. Clubs advised to download copy of policy from PCV website.
- **PCA Awards** Jarryd Stanley of Seville PC won best achievement by a rider over 17 years
- **International Coaching /China** PCA looking for Coaches to teach in China
- **Child Safe Sport** PCA documents : Statement of Commitment to Child Safety, Child Safety Code of Conduct, & Child Safety Report
- **Prince Phillip Junior Mounted Games** Teams have been selected and include NMZ riders

- **2018 Junior National Mounted Games Championship** PCV is hosting this event at Gladysdale on 6 Oct, teams include NMZ riders
- **AGM** Following their AGM, Clubs must notify Linda Smith & Robina Stevens of the names, mobiles & emails and position held of their Office bearers. Club secretaries must notify PCV of the same. Clubs must make their Annual Return to Consumer Affairs Victoria, copy of Minutes, Financial reports & pay fee.
- **Award of Merit** Clubs must forward their nominations to Robina by 20 June
- **Fees & Cards** Clubs must ensure their members have paid their PCV membership fees. There is a No Card No Ride Policy
- **Qualifying Other Than At A Rally** Reminder of required rally attendance. Juniors / 5 rallies per year Associate Riders / 2 rallies per year. Riders can use a qualifier for a State Championship as a rally attendance, also at official zone or state clinic. The events do not have to be same day as club rally.
- **Coach Registration** After 30 June ensure your coaches have current registration for 2018/9
- **Ride To Time** Linda asked that DCI/ZA get their practice dates & venues on the PCV calendar
- **Grading Cards & Attendances** Clubs to ensure their members have maintained their grading by attending the required club rallies and/or qualifying events
- **Visiting Other Clubs & Gaining Attendance** Only under exceptional circumstances with the agreement of the DC from both clubs

ZCI REPORT: Delivered by Lauren Howes on behalf of Rob Welch (Full copy of report as attachment)

- **State Workshops** Two dates set flyers to follow
- **Coaching Accreditation due in June**
- **Racing Vic** will remain involved with Ride To Time

- **Club mentor program**
- **Rob Welch / National Conference** Forward any relevant matters to Rob for discussion
- **Gear Checking** Clubs to observe guidelines. Bitless bridles only permitted at club rallies and only with permission of DC. Not to be used at competition or clinics
- **PCVEC Mini Horse Trials** Anyone interested in helping to organise ?
- **NCAS Training / Assessor Day** PCVEC Gladysdale 16 June
- **Gear Check Accreditation** TBA
- **New DC & Instructors evening Ringwood PC / 3 Aug / 7.30pm**

Linda Smith suggested that Suanne from PCV attend this information evening to assist with relevant information

- **Reminder Face Book address** northern metropolitan zone of pcav

ZES REPORT: Delivered by Lauren Howes (Full copy of report as attachment)

- **B Cert.** Manon Schey has passed pre assessment
- **C Cert.** Dates & Venues
- **C * Cert** 2019 Date & Venue
- **Brenda Mitton Clinics** Dates & Venues
- **NMZ Facebook Page** Clubs reminded to submit stories & photos
- **Ride to Time**

Leilani Johnston Dickens queried that the Grade 5 riders in Ride To Time have to complete the same distance and in the same allotted time as the Grade 3 & 4 riders

GENERAL BUSINESS:

- **State Qualifier for Games** As Kangaroo Ground aren't running the qualifier NMZ needs another date & venue. Upper Yarra were asked if we could use their grounds on either 2, 23 or 30 Sept 2018.

Nicole Witney asked if Upper Yarra would do the duties for the Games. Robina advised duties would be carried out by the clubs as all teams nominate a steward and the clubs would have to provide gear checkers. Upper Yarra would provide the venue and the canteen.

- **State Qualifier Show Jumping** Clubs reminded that Zone has set aside 2 Dec for the third Show Jump qualifier. If a club doesn't offer to host then this will be done by the Zone with duties allocated to the clubs

Tracy Hosier expressed her disappointment at the lack of riders who have entered the Dressage State Qualifier at Eltham 17 June.

- **Successor to Linda Smith our Zone Rep at State Council**

The Zone will have to appoint a new Zone Rep or one will be appointed by PCV. Linda gave a brief description of what her role entails. Please contact Linda if interested in taking on this role. As Jim Page will be 80 next March at some time our Zone will have to appoint a new Zone President as PCV insurance doesn't cover anyone 80 and over. The Zone also needs a Vice President to join the Zone executive.

The Zone will need someone to take over responsibility for the preparation of the Yeringberg XC course with Jim Page as mentor/advisor. The Zone hopes to form a sub committee to oversee the Yeringberg Horse Trials planning & preparation

- **Award of Merit** Clubs reminded to send in their nominations to Robina by 20 June
- **No Smoking Policy** Tania Vascon stated that she had asked a parent to leave the St Andrews grounds when smoking but the parent was uncooperative. The club is within their rights to insist the person leaves. Advised to check their agreement of use of the grounds with Nillumbik Council.

MEETING CLOSED: 9.40pm

NEXT MEETING: 11/7/18 Ringwood PC 8pm



NMMZ